



**The Town of Grand Island Golden Age Center
(716) 773-9682**



**TRANSPORTATION SERVICES
IMPORTANT INFORMATION**

SCHEDULING AN APPOINTMENT:

To schedule an appointment with Transportation Services, please call **716-773-9682**, between the hours of 8:15am - 4:00pm. Please keep the following information in mind:

- Medical appointments are given top priority, and should be called in as far in advance as possible. All other requests will be scheduled around medicals.
- Please notify the scheduling office staff if you will be bringing your aide to the appointment, so that an extra seat can be reserved.
- Call the office after 1:00pm, the day before your appointment, for your pick up time.
- Requests for transportation services must be called in the following manner:
- **Two (2) days advance notice for on-Island appointments.**
- **Seven (7) days advance notice for off-Island transportation.**
- We have **TWO** vehicles to schedule & accommodate several requests at once. Our priorities:
 1. Medical Appointments – *Doctors, Dentists, Chiropractors, X-rays, etc.*
 2. Nutrition – *Dining at the Center or Grocery Shopping.*
 3. Financial – *Banking, Social Security Admin, Medicare/Medicaid, Post Office, Town Hall, etc.*
 4. Personal - *Connections to Metro Bus, Employment, Hair salon, Dry Cleaners, etc.*
 5. Other – *Any requests for transportation will be considered, but scheduling will depend on availability of vehicles and drivers.*
- Our service is a personal service at this time, transporting those one at a time for safety and health first. You **MUST** wear a mask and you will be given a temperature check **PRIOR** to coming on board in our vehicle.
- We will **NOT** transport you to more than **ONE** medical appointment in one day. If you are in need of picking up medication or a prescription and it's already been called in, we would be happy to take you to the pharmacy on the way home to pick it up to speed your recovery.
- If there is a special circumstance or emergency, please discuss the situation with the Recreation Supervisor.

PREPARING FOR YOUR APPOINTMENT & PICKUP:

Please follow the steps below to ensure that you are prepared for your pickup:

- Be ready **15 minutes** before your scheduled pickup time, as the driver may arrive early. Also, please allow **15 minutes** leeway after the stated time, for your driver to arrive. If the driver has not arrived at your location by then, please call the Center and let us know.
- Clients must be able to walk from their own home to the van, and from the van to their destination. If assistance is needed, you must bring an aide OR family member with you.
- **PLEASE REMEMBER:** *In the winter months, your driveway must be clear. The van will not pull in any driveway that has not been plowed or shoveled, and you will be expected to walk to the street for a pick-up.*

TIPS FOR A SUCCESSFUL, PLEASANT TRIP:

Please be considerate of driver and other passengers:

1. Personal hygiene and cleanliness is not only good for your own health, but also eliminates offensive body odors which may upset other passengers.
2. Do **NOT** use perfumes **OR** other strong scents (*lotions, etc.*).
3. Keep conversation pleasant.
4. Do **NOT** ask for additional stops. You will only be taken to your scheduled appointment location.



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5. Help us keep the vehicles clean. Do **NOT** drop tissues, wrappers, or other waste on the floors of the vehicles.

Please cooperate with our safety and insurance guidelines:

1. You **must** allow the driver to open and close vehicle doors.
2. You **must** allow the driver to give you a "hand assist" in and out of the vehicle.
3. You **must** buckle your seatbelt, and remain buckled until you leave the vehicle. The vehicle will **NOT** move until all passengers are buckled safely.
4. You **must** be able to swing your legs and feet into the vehicle on your own.
5. You **must** pick up your own belongings in and out of the vehicle, including your limit of (4) grocery bags that you can lift. Should you need assistance with this, please discuss this with the Driver.

PREPARING FOR YOUR RETURN TRIP:

Please follow these steps to ensure that you get picked up from your destination:

- It is the client's responsibility to call the office when they are available for return pickup. **REMEMBER**, Do **NOT** call the office until you are completely finished with your appointment and be sure that you are in the **SAME** location where you were dropped off.
- The driver will be notified that you are ready for your return pickup, and will meet you at your location as soon as possible. If the driver has not arrived within thirty (30) minutes, please call the office to let us know.
- Once the van arrives at your location, it will wait only **5 MINUTES**. Please be prompt in responding to the van's arrival. If you are not out in this amount of time, it will be your responsibility to find another means of transportation.
- Van service runs until 3:00 pm; therefore, appointments **MUST** be **done by 2:00 pm**. You **MUST** call our office by 2:00 pm to request your pick up. Your understanding and consideration are appreciated.

ATTENTION SHOPPERS:

1. Please limit the number of bags per trip that *you can lift* to **NO MORE THAN 4 BAGS**. You will be given approximately **1 HOUR** to shop.
2. Getting the shopping bags into your house or apartment is your responsibility. Please keep in mind. You can shop several times a week. Make an appointment with us!
3. For those that are ***too ill or frail to do their own shopping***, we offer a **Shopping Program**. The client must provide us with the shopping list and money or a check, in an envelope, for their shopping order. Please call us at **(716) 773-9682** to schedule **this Shopping Program** for you.
4. Shopping trips to Walmart will be based on van availability. Please call us at **(716) 773-9682** for more information.

DISINFECTION and SANITATION:

Disinfection and sanitation of all surfaces will happen between each and every passenger to ensure a safe and healthy ride for each and every passenger during these challenging times.

*We strive to make people feel welcome, safe, and it is important for all of us to be friendly and treat others with courtesy and respect. Thank you for using our **Transportation Service!** We look forward to seeing you again soon.*