

JENNIFER R. MENTER
*Recreation Supervisor –
Senior Citizens*

CARRIE L. MESMER
*Recreation Leader –
Senior Citizens*



**TOWN OF GRAND ISLAND
GOLDEN AGE CENTER**

3278 Whitehaven Road
Grand Island, NY 14072
(716) 773-9682/9683
goldenage@grand-island.ny.us

Job Posting – Part-Time Recreation Attendant

The Town of Grand Island Golden Age Center has a job opening for the following position:

Title: Recreation Attendant

Status: Part-Time

Salary range: \$14.20/hour

Application Deadline: Application, resumé & cover letter due to the Golden Age Center, attn.: Jennifer R. Menter, Recreation Supervisor – Senior Citizens, 3278 Whitehaven Road, Grand Island, NY 14072

Anticipated Start Date: as soon as possible

Minimum Qualifications: Completion of high school; OR completion of grade school and four (4) years of work experience; OR an equivalent combination of training and experience. Part-time and/or volunteer experience will be pro-rated towards meeting the full-time experience requirements, clean driver's license

Preferred Qualifications: Completion of high school AND (4) years of work experience, including at least two (2) years of experience working with the senior population

Pertinent Skills: Excellent customer service; handling demanding situations in a professional manner; handling working with people with different personalities and different levels of care; interest and experience in recreation work; physical condition commensurate with the demands of the position

Position Summary:

The Golden Age Center is looking for a Part-Time Recreation Attendant – Kitchen Assistant, 19 hours/week, typically with hours between 8am – 2pm. Work schedule will be set to meet the needs of the department.

Applicants must enjoy working with the senior population and will have the pleasure of working in a family-oriented atmosphere. The selected applicant will assist in meal preparation, stocking kitchen supplies (must be able to lift 20 lbs. or more), serve meals to disabled and/or immobile patrons, and do post-meal clean-up, among other tasks. Flexibility is a must for the selected applicant, as our days are fast paced. Kitchen, restaurant, and/or cafeteria experience is preferred. Additional responsibilities include assisting in special events at the Golden Age Center, ability to comprehend, remember and follow detailed instructions. Physical condition is commensurate with the demands of the position.