



Grand Island, NY

# Relay For Life of Grand Island

## “Carnival of Hope”

Sunday, June 4<sup>th</sup>, 2023 – Town Commons  
2PM – 7PM

**All profits from Relay For Life will be donated to the American Cancer Society**

Dear Future Participant,

We can't wait for you to join us at our Relay For Life Carnival of Hope. The event will feature a wide variety of cuisine, exhibits from many local businesses and organizations along with Relay For Life activities including Cancer Survivor Reception, Basket Raffle, Luminaria Ceremony, Kid Zone, live entertainment and lots of games for young & old.

There are several ways you can take part in our effort to raise money for cancer research and survivor benefits through Relay For Life of Grand Island and the American Cancer Society.

### Food Vendor/Food Truck

Sign up for a tent space for \$100/space. You bring everything you need to sell your selected menu items.

### Non-food Vendor

Sign up for a tent space for \$50/space. You bring everything you need to sell your goods.

### Not-For-Profit/Community Group

Sign up for a tent space at no charge. You bring everything you need to promote your Not-for-profit/community group. You are allowed to hold a fundraiser at your tent but we ask that you consider donating your profits to Relay For Life.

### Relay Team

Sign up for a tent space at no charge & register your team for Relay For Life at [www.relayforlife.org/grandislandNY](http://www.relayforlife.org/grandislandNY) Plan your event fundraiser and then bring everything you need to make it happen. Teams are expected to donate all profits to Relay.

### Want to take part but you don't have the staff

We'll be accepting “donations” that can be sold by one of our teams. You'd need to provide the food (or item to sell), the means of keeping it hot or cold, & the serving dish/plates. Your food will be sold by one of our Relay teams with the proceeds going to Relay For Life.

All vendors need to follow the Relay Rules & Regulations and submit an application with the required payment along with any necessary insurance or permits.

Consider being a Relay For Life of Grand Island sponsor. Sponsorship levels are available that include recognition at the following Relay events (Purple Ribbon Warrior 5K, Relay For Life, Father's Day Lawnmower Event, and even a free tent space at our Carnival of Hope. Information attached. Please reach out to the contacts below for more information.

Questions can be directed to Lynn Dingey at (716)560-3921 / [ldingey@grand-island.ny.us](mailto:ldingey@grand-island.ny.us) or Wendy Napier at (716)698-0300 / [wnapier2762@gmail.com](mailto:wnapier2762@gmail.com) or Kim Kalman at (716)465-5574 / [kimkalman212@gmail.com](mailto:kimkalman212@gmail.com)

Thank you for your support in our fight against cancer!



# Relay For Life Rules & Regulations

Sunday, June 4<sup>th</sup>, 2023 – Town Commons  
2PM – 7PM

All profits from the Taste of Relay will be donated to the  
American Cancer Society

Grand Island, NY

**Participation Fee due with application – cash, check made out to Relay For Life of Grand Island or venmo (add 3%) @RFL-GrandIsland**

Consider sponsoring all Grand Island's 2023 Relay For Life Events – sponsorship information can be found at [www.relayforlife.org/grandislandNY](http://www.relayforlife.org/grandislandNY)

**What Relay provides: 10' x 20" space, on site security, patron seating, potable water & restrooms. You provide everything for your set up. Food Vendors please note electricity is limited and not always available. (Request on application) Please plan to use propane equipment or power must be supplied by your own generator (silent generators only)**

**Cancellation Policy:** We hope you decide not to cancel but we know stuff happens, refunds are available before May 21<sup>st</sup>. Cancellations after May 21<sup>st</sup> will get a 50% refund. Cancellation due to inclement weather is not refundable.

**What you plan to sell will be reviewed when application submitted in an effort to limit duplicates. We will only be accepting one vendor per home consultant business (ex: Tastefully Simple) so get your application in early.**

**Beverage Policy:** All beverages will be sold by the Relay For Life Committee. No other vendors are allowed to sell beverages. If you have specialty beverage, you'd like to sell please include it on your application. No alcohol sales other than designated event vendor.

**Health Permits:** All food vendors must supply their own Erie County Health permit. Permit must be provided to Relay no later than May 26<sup>th</sup>.

**Set Up/Tear down:** Set up Sunday beginning at 10am and completed by 1:30 (All vehicles must be out of event area by 1PM – no exceptions!! Be ready to serve at 2PM official start. Tear down no earlier than 7PM

**Vendor Displays:** This is your space – put your best image out there!! Each Display must be tented (extra weight and tie downs are strongly recommended to secure your tent). All signage and displays must be within your space. Menu boards and restaurant signage are suggested and are the responsibility of each vendor. You must keep sidewalks and walkways open and free of obstructions. Each space is 20' wide and should be 10' max from the curb.

**Basket Raffle:** Consider donating a basket or gift card to the basket raffle being held at the Taste of Relay. Donations should be to basket tent by 1:15PM.

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# Relay For Life FOOD VENDOR Regulations

Sunday, June 4<sup>th</sup>, 2023 – Town Commons  
2PM – 7PM

(In addition to Event Rules & Regulations)

Grand Island, NY

**Food Vendors whose completed Application has been signed, received, and accepted along with the other Required Forms may participate in Relay For Life and shall comply with all reasonable request of the Relay For Life Committee.**

**Injury, theft, act of God, vandalism, loss or damage to participants, their merchandise or equipment is the sole responsibility of the Food Vendor. The event space is not fenced in. Each vendor will be held responsible for any damage they, their staff or their property caused to the event.**

**Food Vendors are subject to various Town of Grand Island Regulations. These include providing insurance (\$1M) certificate and Erie County Health Department (ECDOH). The Town will have an inspector on site confirming you have both and are abiding by health department rules.**

**Insurance Requirements (Food Vendors Only) All food and restaurant vendors participating in Relay For Life must have \$1,000,000 of liability insurance. All vendors are required to provide their insurance certificate by May 26<sup>th</sup>. The following must be names as additional insureds and certificate holders – 1. Relay For Life of Grand Island/American Cancer Society 2. Town of Grand Island.**

**Food Vendors Shall:**

**Display their Erie County Health Department Permit.**

**Supply their own equipment and booth which complies with ECDOH regulations.**

**Set up Saturday beginning at 8am and completed by 1:30PM All vehicles must be out of event area by 1PM – no exceptions!! Official Start is 2PM!**

**Protect the ground from grease, oil, etc. with grease mats, cardboard or similar covering.**

**Provide trash can with extra bags for your cooking trash. (trash cans will be provided in common areas for patron use)**

**Close no earlier than 7PM**

**No GREASE to be deposited in the storm or sanitary sewer system. Any vendors caught dumping grease into the storm or sanitary sewer will be subject to fine of \$1,000 and/or prosecution.**

**Questions can be directed to Lynn Dingey at (716)560-3921 / [ldingey@grand-island.ny.us](mailto:ldingey@grand-island.ny.us) or Wendy Napier at (716) 698-0300 / [wnapier2762@gmail.com](mailto:wnapier2762@gmail.com) or Kim Kalman at (716) 465-5574 / [kimkalman212@gmail.com](mailto:kimkalman212@gmail.com)**



Grand Island, NY

# Relay For Life **NON-FOOD VENDOR** Application (Non-Food/Not For Profit/Relay Team)

Sunday, June 4<sup>th</sup>, 2023 – Town Commons  
2PM – 7PM

**PRINT THIS FORM, COMPLETE & RETURN**

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Person(s) Responsible** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Text? Yes or No** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Email** \_\_\_\_\_

**\*1 space = 10' x 20' wide**

\_\_\_\_\_ **Non-Food = \$50/space\* x # spaces requested** \_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ **Not For Profit = \$0/space\* (consider making a donation to Relay For Life)**

\_\_\_\_\_ **Relay For Life Team = \$0/space\* (all profits donated to Relay For Life)**

\_\_\_\_\_ **Electric – if available**

**What do you plan to sell?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submit Application to Relay For Life c/o 42 Flanigen Lane, Grand Island, NY 14072 or by email to [ldingey@grand-island.ny.us](mailto:ldingey@grand-island.ny.us) as soon as possible.**

**Non-Food Vendor Participation fee: \$50 per 10'x20' space due with application – cash, check made out to Relay For Life Grand Island or venmo (add 3%) @RFL-GrandIsland**

**If accepted, I understand and agree to comply with the rules and regulations of the Relay For Life Committee, Health Department and Town of Grand Islands. I understand that all promotion of my items must take place within the confines of my booth. I further understand that Relay For Life and Town of Grand Island are not responsible for or liable for damages including, but not limited to, loss suffered before, during, or after the event. I understand that there are no refunds or rain checks due to inclement weather.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_



# Relay For Life **FOOD VENDOR** Application

Sunday, June 4<sup>th</sup>, 2023 – Town Commons  
2PM – 7PM

**PRINT THIS FORM, COMPLETE & RETURN**

Grand Island, NY

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Person(s) Responsible** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Text? Yes or No** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Email** \_\_\_\_\_

\_\_\_\_\_ **Food Truck dimensions** \_\_\_\_x\_\_\_\_ **Electric – if available**

\_\_\_\_\_ **Tent (1 space = 10' x 20' wide) # of tent spaces requested** \_\_\_\_\_

**Menu Choices (3 menu items max)**

### **Food item & Description**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Submit Application to Relay For Life c/o 42 Flanigen Lane, Grand Island, NY 14072 or by email to [ldingey@grand-island.ny.us](mailto:ldingey@grand-island.ny.us) as soon as possible.**

**Participation fee: \$100 per 10'x20' space due with application – cash, check made out Relay For Life Grand Island or venmo @RFL-GrandIsland (add 3%)**

### **Required Forms to be supplied by May 26<sup>th</sup>:**

**Certificate of Insurance, (\$1Million) naming Town of Grand Island & Relay For Life/ACS  
Erie County Health Department Permit**

**If accepted, I understand and agree to comply with the rules and regulations of the Relay For Life Committee, Health Department and Town of Grand Islands. I understand that all promotion of my items must take place within the confines of my booth. I further understand that the Relay For Life and Town of Grand Island are not responsible for or liable for damages including, but not limited to, loss suffered before, during, or after the event. I understand that there are no refunds or rain checks due to inclement weather.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_