

Town of Grand Island – Regular Meeting #18

A regular meeting of the Town Board of Grand Island, New York was held at the Town Hall, 2255 Baseline Rd., Grand Island, NY at 8:00p.m. on the 1st of October, 2018.

Present:	Nathan D. McMurray	Supervisor
	Beverly A. Kinney	Councilwoman
	Michael H. Madigan	Councilman
	Jennifer L. Baney	Councilwoman
	Peter Marston Jr.	Councilman
	Patricia A. Frentzel	Town Clerk
	Peter C. Godfrey	Town Attorney

Supervisor Nathan D. McMurray called the meeting to order at 8:00p.m.
Assistant Pastor Andrew Wann from Bible Presbyterian Church gave the Invocation.
Councilwoman Beverly A. Kinney led the Pledge of Allegiance.

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding the meeting agenda items only.

Speakers: None

MINUTES:

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to approve Minutes of Workshop Meeting #28, September 17, 2018, Minutes of Regular Meeting #17, September 17, 2018 and Minutes of Workshop Meeting #29, September 24, 2018.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

CONSENT AGENDA:

1. Meeting Minutes – Historic Preservation Advisory Board – August 15, 2018
2. Meeting Minutes – Board of Architectural Review – August 21, 2018
3. Golden Age Center – Facility Usage – August 2018
4. Meeting Minutes – Economic Advisory Board – April 14, June 14, July 26, August 9 & August 27, 2018

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to approve the consent agenda as distributed.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

COMMUNICATIONS –TOWN BOARD:

SUPERVISOR NATHAN D. McMURRAY:

RFQ for Needs Assessment and Appraisal

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to adopt the following resolution:

WHEREAS, The Town currently uses 2255 Baseline as a primary municipal building, and has other locations (such as Parks, Recreation, Golden Age Center, Grand Island Memorial Library etc.) scattered throughout the Town; and

WHEREAS, Town officials are interested in evaluating needs of these Town departments and value of the structures and properties used to provide municipal services; and

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WHEREAS, the Supervisor's Office and the Town Board prepared two Requests for Proposals: one for a Needs Assessment, and one for an Appraisal

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to send the RFP for a Needs Assessment and for an Appraisal in the Town's official newspaper, as per legal requirements.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

Town Hall Elevator

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to adopt the following resolution:

WHEREAS, this Community Block Development Grant (CBDG) project to install a elevator at Town Hall is underway; and

WHEREAS, we have been notified by the County, which provides the CBDG funding, that we need to submit formal plans to the State Historic Preservation Office (SHPO) prior to receiving approval for fund expenditure; and

WHEREAS, these formal plans must include renderings and measurements of the proposed elevator; and

WHEREAS, TRM Architecture Design and Planning will prepare the required plans for an estimated cost of \$1,500 for PreDesign Services and \$3,000 for Phase 1, but if the County, which provides CBDG funding, approves of the plans, the Town Board will have the option at a later date to approve Phase 2, which has an estimated estimated cost of \$17,500; and

WHEREAS, only PreDesign and Phase 1 (total cost of \$4,500) will be approved at this time;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Grand Island authorizes the Supervisor to sign the attached proposal from TRM Architecture Design and Planning to approve PreDesign Services and Phase 1 of work only.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

COUNCILWOMAN BEVERLY A. KINNEY:

Authorize Supervisor to Sign Contract – Economic Development Advisory Board – Grand Island Marketing Video

The EDAB put out an RFQ to solicit competitive proposals to identify a video production firm or individual that will develop economic development marketing videos representing the advantages of launching a business, relocating a business and generally living and playing (recreation) in Grand Island.

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to authorize the Supervisor to sign the contract with Brand Landers Video in the amount of \$13,980, subject to the approval of the Town Attorney and an amendment that a 20% deposit of the overall contract amount be approved.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

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COMMUNICATIONS – OTHER TOWN OFFICIALS:

HIGHWAY SUPERINTENDENT – RICHARD W. CRAWFORD:

Inventory for Highway Department Machinery, Tools & Equipment

Highway Superintendent Richard Crawford presented the Inventory for Highway Department Machinery, Tools and Equipment to be filed with the Town Board on or before September 30, 2018 as per Highway Law, Section 142 (3).

No action by the Town Board is necessary.

NYS Highway Law – Section 284 Agreement – 2018

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to authorize the Town Board to appropriate the funds for the 2018 Paving Program for general road maintenance and drainage.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

Local Law Intro #9 of 2018 – Stop Sign – East Oakfield Road – Set Public Hearing

A motion was made by Councilman Marston, seconded by Councilman Madigan to refer Local Law Intro #9 of 2018 – Stop Sign at East Oakfield Road to the Traffic Safety Advisory Board and to set a Public Hearing for Monday, October 15, 2018 at 8:00p.m to hear anyone who wants to comment on the matter.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

DEPARTMENT OF ENGINEERING & WATER RESOURCES – ROBERT H. WESTFALL:

Request Authorization to Advertise for Bids – Staley Road Waterline Replacement – Job No. M-225

A motion was made by Councilman Madigan, seconded by Councilwoman Kinney to authorize the Town Engineer to advertise for bids for the Staley Road Waterline Replacement – Job No. M-225 on Friday, October 5, 2018 and to receive bids on Wednesday, October 24, 2018 at 10:00a.m. local time.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

Community Development Block Grant – 2019 – Set Public Hearing

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to set a Public Hearing for Monday, October 15, 2018 at 8:00p.m. to hear anyone who wants to propose an idea or comment on the 2019 Community Development Block Grant.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

RECREATION SUPERVISOR – JOSEPH MENTER:

Request Authorization for Supervisor to Sign Grant Distribution Agreement – Improvements to Nike Base Park

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to authorize the Supervisor to sign the Grant Distribution Agreement with the Dormitory Authority of the State of New York for improvements to the Nike Base Park in the amount of \$125,000.00 for trail work and minor facility upgrades

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

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GOLDEN AGE CENTER:

Request Authorization for Supervisor to Sign Grant Distribution Agreement – Senior Citizens Transportation Vehicle

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to authorize the Supervisor to sign the Grant Distribution Agreement with the Dormitory Authority of the State of New York towards the purchase of a Senior Citizens Transportation vehicle in the amount of \$50,000.00.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

JUSTICE COURT – MARIA C. BURNS:

Grant Application – 2018 New York State Unified Court System – Justice Court Assistance Program

A motion was made by Councilwoman Kinney, seconded by Councilman Madigan to authorize the Supervisor to file an application with the Justice Court Assistance Program not to exceed \$30,000.00 in grant funding.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

REPORT OF THE AUDIT COMMITTEE:

A motion was made by Councilman Madigan, seconded by Councilwoman Baney to pay Vouchers #125316 – 125412

General	\$ 38,910.66
Highway	\$ 999.97
Sewer	\$ 33,962.37
Water	\$ 32,437.66
Capital	\$ 37,494.14
Garbage	<u>\$121,232.96</u>
Total	\$265,037.76

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

UNFINISHED BUSINESS:

Local Law Intro #7 of 2018 – Mining/Excavation Overlay – 2626 & 2640 Staley Road Remains Tabled.

Project Consultant Award – Agriculture & Farmland Protection Plan

A motion was made by Councilman Madigan, seconded by Councilman Marston to
WHEREAS, the Town of Grand Island applied for and was successful in being awarded a grant from the New York State Department of Agriculture & Markets to develop a Municipal Agriculture and Farmland Protection Plan; and

WHEREAS, The Town of Grand Island has executed a Master Contract with the New York State Department of Agriculture & Markets to accept the grant award in the amount of \$25,000; and

WHEREAS, The Town of Grand Island is committed to providing matching cash funds in the amount of \$1,667 and in-kind salaries in the amount of \$6,666 to the project, for a total project amount of \$33,333; and

WHEREAS, the Town of Grand Island prepared and advertised a Request for Proposals to certified consultants to prepare the Municipal Agriculture and Farmland Protection Plan and has interviewed responding consultants in a competitive selection process;

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NOW THEREFORE BE IT RESOLVED, the Town Board hereby awards the project to WWS Planning, with assistance from Clark Patterson Lee, in accordance with the WWS Planning March 18, 2018 Agricultural & Farmland Protection Plan Proposal for a total sum of \$18,500.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

Award Bid – Liquid Sludge Hauling 2018

Town Engineer Robert Westfall reported that on September 12, 2018 two bids were received for Liquid Sludge Hauling – 2018:

Modern Disposal	\$0.07125/gallon
JA Brundage/The Drain Doctor	\$0.10/gallon

After careful review, Mr. Westfall recommends that the Liquid Sludge Hauling contract be awarded to Modern Disposal in the amount of \$0.07125/gallon.

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to accept the recommendation of the Town Engineer and award the Liquid Sludge Hauling – 2018 to Modern Disposal in the amount of \$0.07125/gallon.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

SUSPEND THE RULES:

Town of Grand Island – Sexual Harassment Policy

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to Suspend the Rules to consider re-adopting the Town of Grand Island's Sexual Harassment Policy.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to re-adopt the Town of Grand Island's Sexual Harassment Policy with edits as required to bring the policy into compliance with NYS's new Sexual Harassment Laws and direct the attorneys for the Town to circulate the updated policy to the Town Clerk for the distribution to Town employees.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
Noes 0

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding Town government on any subject.

Speakers: None

FROM THE BOARD:

- **Kelly's Country Store Fall Festival – October 13th**
- **Cornerstone Church Fall Festival – October 13th**
- **Light Up the Boulevard – Saturday, December 1st**

ADJOURNMENT:

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A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to adjourn the meeting at 8:25p.m.

APPROVED Ayes 5 Kinney, Madigan, Baney, Marston, McMurray
 Noes 0

A moment of silence was observed in memory of the following:

Barbara Anderson	Marianne Christensen
Gregory Hejmanowski	Peter Stovall

Respectfully submitted,

Patricia A. Frentzel
Town Clerk