

# **Town of Grand Island – Regular Meeting #21**

A regular meeting of the Town Board of Grand Island, New York was held at the Town Hall, 2255 Baseline Rd., Grand Island, NY at 8:00p.m. on the 1<sup>st</sup> of December 2025.

Present:	Peter J. Marston	Supervisor
	Thomas A. Digati	Councilman
	Christian J. Bahleda	Councilman
	Daniel F. Kilmer	Councilman
	Jose A. Garcia	Councilman
	Karen M. Cooney	Deputy Town Clerk
	Peter C. Godfrey	Town Attorney

Supervisor Peter J. Marston called the meeting to order at 8:00p.m.

Mr. Cal Kern gave the Invocation.

Councilman Daniel F. Kilmer led the Pledge of Allegiance.

## **PUBLIC COMMENTS:**

This is an opportunity for residents to comment on any matter regarding the meeting agenda items only.

<i>Speakers:</i>	Sean Hopkins, Paul Koppman, Hank Cushing, Bobbie Cushing, John Chin, Cathy Rayhill
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## **MINUTES:**

A motion was made by Councilman Digati, seconded by Councilman Bahleda to approve Minutes of Workshop Meeting #33, November 17, 2025, Minutes of Regular Meeting #20, November 17, 2025, and Minutes of Workshop Meeting #34, November 20, 2025.

APPROVED    Ayes    5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

## **CONSENT AGENDA:**

1. Meeting Minutes – Board of Architectural Review – October 21, 2025
2. Meeting Minutes – Planning Board – November 10, 2025

A motion was made by Councilman Digati, seconded by Councilman Kilmer to approve the consent agenda as distributed.

APPROVED    Ayes    5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

## **COMMUNICATIONS – TOWN BOARD:**

### **SUPERVISOR – PETER J. MARSTON:**

#### **Appointment – Assistant to Supervisor**

Supervisor Marston informed the Town Board that he has appointed Sherrie Pufpaff as Assistant to the Supervisor, effective December 1, 2025, Grade 6, Step A, Non-Union Salary, subject to the completion of the necessary pre-employment paperwork.

FYI – No action by the Town Board.

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### **Authorize Town Attorney to Draft RFP – Grant Writers**

A motion was made by Councilman Garcia, seconded by Councilman Kilmer to authorize the Town Attorney to finalize the RFP for grant writing services for the Town of Grand Island and for the document to be distributed upon Town Attorney approval.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **Computer Equipment Purchase**

A motion was made by Councilman Kilmer, seconded by Councilman Bahleda to authorize the IT Director to purchase approximately 30 replacement devices reaching end-of-life and an iPad for the new councilwoman for the Town in an amount not to exceed \$24,700.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **COMMUNICATIONS – OTHER TOWN OFFICIALS:**

#### **HIGHWAY SUPERINTENDENT – RICHARD W. CRAWFORD:**

##### **Request to Sell Surplus Equipment – Fall 2025**

A motion was made by Councilman Garcia, seconded by Councilman Kilmer to authorize the Highway Superintendent to sell the following Town owned surplus equipment. Sales will be facilitated by the internet-based auction house – Auctions International, Inc.

Rotary Two Post Truck/Car lift

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **NYS Highway Law – Section 284 Amended Agreement – 2025**

A motion was made by Councilman Digati, seconded by Councilman Bahleda to approve the NYS Highway Law – Section 284 Amended Agreement transferring \$150,000 from Fund Balance for 2025.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **Appointment – Crew Chief**

Highway Superintendent Richard Crawford informed the Town Board that he has appointed Sean O'Donnell to fill the Crew Chief Position, per the Union Contract. FYI – No action by the Town Board.

### **DEPARTMENT OF ENGINEERING & WATER RESOURCES – ROBERT H. WESTFALL:**

#### **Award Traffic Signal Inspection and Emergency Services Contract**

Town Engineer Robert Westfall reported that on November 18, 2025, bids were received on the Traffic Signal and Emergency Service Contract. He requested prices from 4 firms with the following response:

Bidder Name	Bid Price (First Year/Second Year)
J.J. Emergency Electric	\$2,700 / \$2,700

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After careful review, Mr. Westfall recommends authorization for the Town Supervisor to sign a two-year contract (1-1-2026 to 12-31-2027) for the annual inspection and emergency service on Town-owned traffic signals with J.J. Emergency Electric in the amount of \$2,700.00 for the first year and \$2,700.00 for the second year.

A motion was made by Councilman Kilmer, seconded by Councilman Bahleda to authorize for the Town Supervisor to sign a two-year contract (1-1-2026 to 12-31-2027) for the annual inspection and emergency service on Town owned traffic signals with J.J. Emergency Electric in the amount of \$2,700.00 for the first year and \$2,700.00 for the second year.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **Award Electrical Maintenance and Emergency Service Contract**

Town Engineer Robert Westfall reported that on November 18, 2025, the Town received bids for the Electrical Maintenance and Emergency Service (600 Volts or less) contract with the low bidder being CIR Electric.

After careful review, Mr. Westfall recommends authorization for the Town Supervisor to sign a two-year contract (January 2026 — January 2028) for the electrical maintenance and emergency service at Town owned facilities to CIR Electric.

A motion was made by Councilman Kilmer, seconded by Councilman Digati to authorize for the Town Supervisor to sign a two-year contract (January 2026 — January 2028) for the electrical maintenance and emergency service at Town owned facilities to CIR Electric.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **Wastewater Treatment Plant Thickener Replacement/Reactor Cleaning Job M-238 – Change Order #1**

Town Engineer Robert Westfall reported that the contract with STC Construction, Inc.'s Change Order #1 is for the purchase and installation of (2) stainless steel weir gates in the splitter box. Total cost including installation and the alternate and to provide the gates is \$113,987.00. The money for this work was included in the bonding authorization for the Reactor Cleaning project GHD has reviewed the proposal and recommends award to STC Construction, Inc. in the amount of \$113,987.00.

A motion was made by Councilman Digati, seconded by Councilman Kilmer to accept the recommendation of the Town Engineer and approve Change Order #1 with STC Construction, Inc. in the amount of \$113,987.00.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes  0

### **SR. WATER PLANT OPERATOR – G. CODY CLARKE**

#### **Award Bids – Water & Wastewater Chemicals**

Sr. Water Operator, Cody Clarke reported that on November 19, 2025, bids were opened for the purchase of chemicals for Municipal Water and Wastewater Treatment facilities.

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After careful review, it was recommended that the Town purchase chemicals from the supplier with the lowest price for the desired item.

A motion was made by Councilman Garcia, seconded by Councilman Kilmer to accept the recommendation of the Sr. Water Operator and authorize the Town to purchase chemicals from the supplier with the lowest price for the desired item.

APPROVED Ayes 5 Digati, Bahleda, Kilmer, Garcia, Marston  
Noes 0

## **TOWN ACCOUNTANT – KORIN FRANTZ:**

## **Budget Amendment – General Fund – Franchise Fees**

Town Accountant Korin Frantz reported that the 2025 Budget for Franchise Fees is \$265,000. To date the Town has received over \$304,000 in Franchise Fee Revenue. Ms. Frantz requests to transfer \$39,000 of the excess Franchise Fee funds received in 2025 from the General Fund to the IT Capital Reserve Fund.

Approval is requested for two (2) actions as follows:

- Authorize the transfer of Franchise Fee Revenue funds to the IT Capital Reserve Fund in the amount of \$54,000
- Approve the following budget amendment for 2025:

## Increase Revenue:

General Fund-Franchise Fee Revenue 001.0001.1170 \$ 39,000

### Increase Appropriations:

### General Fund:

Transfer to Other Funds-Capital Reserve 001.9901.0903 \$ 39,000

A motion was made by Councilman Garcia, seconded by Councilman Digati to approve the Budget Amendments as requested.

APPROVED Ayes 5 Digati, Bahleda, Kilmer, Garcia, Marston  
Noes 0

## **Budget Amendment – General Fund – ARPA Funds**

Town Accountant Korin Frantz reported that in 2022, the TOGI was in receipt of ARPA funds in the amount of \$2,196,916.48. To date, the Town has spent the full amount. The remaining funds were in a liability account in the General Fund until decisions were made.

Previously, the Town Board had agreed to the following projects:

Waste Water Truck	\$ 43,209.37
Town Hall HVAC Split Units	\$ 18,856.30
Total	\$ 62,065.67

The grand total expenditures from ARPA funds this year is \$62,065.67. All these projects are acceptable under the guidelines. A series of approvals are required to transfer/appropriate/amend funds and budgets.

## #1 Transfer \$165,493.82 from the General Fund to other Funds (journal entries)

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G/L Account	Fund	Description	Debit	Credit
001.0001.0688	General Fund	Other Liabilities	\$62,065.67	
001.0001.4089	General Fund	Federal Aid-Other		\$62,065.67
MOVE FUNDS FROM LIABILITY TO REVENUE				
001.0001.0205	General Fund	Cash		\$43,209.37
001.9901.0903	General Fund	Transfer to Other Funds	\$ 43,209.37	
TRANSFER CASH TO SEWER FUND				
003.0003.0205	Sewer Fund	Cash	\$ 43,209.37	
003.0003.5031	Sewer Fund	Transfer from Other Funds		\$ 43,209.37
ACCEPT CASH FROM GENERAL FUND				

### #2 Amend General Fund Budget

001.0001.4089	General Fund Revenue	Increase - Federal Aid-Other	\$ 62,065.67
001.9901.0903	General Fund Expense	Increase - Transfer to Other Funds	\$ 43,209.37
001.1620.0422	General Fund Expense	Increase – Rep/Main Bldgs. Shared Servs.	\$ 18,856.30

### #3 Amend Sewer Fund Budget

003.0003.5031	Sewer Fund Revenue	Increase -Transfer from Other Funds	\$43,209.37
003.8130.0200	Sewer Fund Expense	Increase – Sewer O&M Equip	\$43,209.37

A motion was made by Councilman Bahleda, seconded by Councilman Kilmer to approve the three (3) requested items.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                   Noes  0

### Budget Amendment/Transfer – Capital Reserve – IT Equipment

Town Accountant Korin Frantz reported that there is a current balance in the Capital Reserve IT Equipment Account of \$417,024. These funds are attributed to Franchise Fee revenue that exceeded the budget over the last seven years. In 2022 we started a project to secure Town facilities. We used DSS Inc, and Lynx Technologies to begin this large project. Ms. Frantz requests to transfer \$22,519 from the Capital Reserve – IT Equipment to General Fund to cover these expenses.

Approval is requested for the following budget amendment/transfer for 2025:

Decrease Cash — Capital Reserve	011.0011.0200	Credit \$22,519
Decrease Capital Reserve IT Equip	011.0011.878.2300	Debit \$22,519
Increase Cash-General Fund	001.0001.0200	Debit \$22,519
Decrease Equipment-Shared Services	001.1620.0200	Credit \$22,519

A motion was made by Councilman Garcia, seconded by Councilman Bahleda to approve the Budget Amendment/Transfer as requested.

APPROVED    Ayes  5        Digati, Bahleda, Kilmer, Garcia, Marston  
                   Noes  0

### Sewer Rents – 2026 – Set Public Hearing

**December 1, 2025 - 5**

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A motion was made by Councilman Kilmer, seconded by Councilman Bahleda to set a Public Hearing for Monday, December 15, 2025, at 8:00p.m. to hear anyone who wants to comment on the possible increase in sewer rents from \$6.30/1,000 gallons to \$6.70/gallons effective January 1, 2026.

APPROVED      Ayes    5      Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

### **CODE ENFORCEMENT OFFICE:**

#### **Special Use Permit Renewal – Redbush Meadow LLC, 2120 Alvin Road – Dog Kennel**

A motion was made by Councilman Digati, seconded by Councilman Garcia to renew the Special Use Permit for Redbush Meadow LLC, 2120 Alvin Road – Dog Kennel. The site has been inspected and it is unchanged.

APPROVED      Ayes    5      Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

#### **Special Use Permit Renewal – e2i Ventures, LLC, 1725 Grand Island Boulevard – Own/Operate an Apartment Building with a density of no less than 9 nor more than 12 units per acre, as per section 407-61A6c of the Town Code**

A motion was made by Councilman Digati, seconded by Councilman Bahleda to renew the Special Use Permit for e2i Ventures, LLC, 1725 Grand Island Boulevard – Own/Operate an Apartment Building with a density of no less than 9 nor more than 12 units per acre, as per section 407-61A6c of the Town Code. The site has been inspected and it is unchanged.

APPROVED      Ayes    5      Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

#### **Special Use Permit Renewal – William Walker, 31 Jeffrey Drive – Federal Firearms License (FFL), Private Residence Operation**

A motion was made by Councilman Garcia, seconded by Councilman Bahleda to renew the Special Use Permit for William Walker, 31 Jeffrey Drive – Federal Firearms License (FFL), Private Residence Operation. The site has been inspected and it is unchanged.

APPROVED      Ayes    5      Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

### **REPORT OF THE AUDIT COMMITTEE:**

A motion was made by Councilman Garcia, seconded by Councilman Digati to pay Vouchers #150916 - #151024

General	\$ 108,682.78
Highway	\$ 36,611.98
Sewer	\$ 39,936.32
Water	\$ 42,680.67
Trust & Agency	\$ 1,312.49
Capital	\$ 620,195.63
Garbage	\$ 160,697.68
Fire	<u>\$ 416,793.50</u>
Total	\$1,426,911.05

APPROVED      Ayes    5      Digati, Bahleda, Kilmer, Garcia, Marston  
                  Noes    0

## **Town of Grand Island – Regular Meeting #21**

## UNFINISHED BUSINESS:

## **Local Law Intro #4 of 2025 – Amend Chapter 407-165.1 of the Town Code – Solar Energy Facilities**

Remains Tabled.

## Local Law Intro #5 of 2025 – Battery Energy Storage Systems Law

## Remains Tabled.

## Golfside (Golfview) Development Rezoning, Local Law Intro #6 of 2025 – Rezoning SBL #38.11-2-6.11, Whitehaven Road – R-2/B1 to PDD Overlay

## Remains Tabled.

## **PUBLIC COMMENTS:**

This is an opportunity for residents to comment on any matter regarding Town government on any subject.

Speakers: Paul Koppmann, Hank Cushing, Bobbie Cushing, Cathy Rayhill, Jennifer Chin

## **FROM THE BOARD:**

- DEC Contacted Regarding Deer Population
- Solar Light Installed at Broadway & South Parkway
- Drive Safe
- Community Center
- Light Up the Boulevard – December 6<sup>th</sup>
- Go Bills!

## **ADJOURNMENT:**

A motion was made by Councilman Garcia, seconded by Councilman Bahleda to adjourn the meeting at 9:00p.m.

APPROVED Ayes 5 Digati, Bahleda, Kilmer, Garcia, Marston  
Noes 0

A moment of silence was observed in memory of the following:

Willis T. "Bill" Schwartz      Susan Seifert

Respectfully submitted in the absence of the Town Clerk,

Karen M. Cooney  
Deputy Town Clerk