

Town of Grand Island – Regular Meeting #22

A regular meeting of the Town Board of Grand Island, New York was held at the Town Hall, 2255 Baseline Rd., Grand Island, NY at 8:00p.m. on the 3rd of December, 2018.

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| Present: | James R. Sharpe | Deputy Supervisor |
| | Beverly A. Kinney | Councilwoman |
| | Michael H. Madigan | Councilman |
| | Jennifer L. Baney | Councilwoman |
| | Peter Marston Jr. | Councilman |
| | Patricia A. Frentzel | Town Clerk |
| | Peter C. Godfrey | Town Attorney |

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| Excused: | Nathan D. McMurray | Supervisor |
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Deputy Supervisor James R. Sharpe called the meeting to order at 8:00p.m. in the absence of the Supervisor.

Pastor Kevin Slough from Trinity United Methodist Church gave the Invocation.

Councilwoman Beverly A. Kinney led the Pledge of Allegiance.

PROCLAMATION:

Clean Energy Community Designation

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding the meeting agenda items only.

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| Speakers: | None |
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MINUTES:

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to approve Minutes of Workshop Meeting #37, November 19, 2018 and Minutes of Regular Meeting #21, November 19, 2018.

| | | | |
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| APPROVED | Ayes | 4 | Kinney, Madigan, Baney, Marston |
| | Noes | 0 | |

CONSENT AGENDA:

1. Meeting Minutes – Board of Architectural Review – October 16, 2018

2. Meeting Minutes – Traffic Safety Advisory Board – November 13, 2018

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to approve the consent agenda as distributed.

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| APPROVED | Ayes | 4 | Kinney, Madigan, Baney, Marston |
| | Noes | 0 | |

COMMUNICATIONS –TOWN BOARD:

SUPERVISOR NATHAN D. McMURRAY:

Resignation – Secretary to the Supervisor

Deputy Supervisor Sharpe announced the resignation of Secretary to the Supervisor Emily Wynne effective January 4, 2019. No Town Board action was taken.

Appointment – Secretary to the Supervisor

An announcement of the replacement as Secretary to the Supervisor will be at the next Town Board meeting on December 17, 2018.

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Authorize Supervisor to Sign Contract – Planning Services Related to the LWRP

A motion was made by Councilwoman Kinney, seconded by Councilman Madigan to adopt the following resolution, subject to the approval of the Town Attorney:

WHEREAS, the Long Range Planning Committee has been meeting to implement the Local Waterfront Revitalization Plan (LWRP); and

WHEREAS, the Committee received a proposal for planning services for the LWRP from Clark Patterson Lee (in conjunction with WWS Planning); and

WHEREAS, the Department of State approved the contract, and the contract itself is below the amount allocated under grant funding the LWRP; and

WHEREAS, the Committee approves of the contract, and requests that the Town Board authorize my office to sign the contract;

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to sign the contract (subject to the Town Attorney's review) with Clark Patterson Lee and WWS Planning for planning services related to the LWRP.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

COUNCILWOMAN BEVERLY A. KINNEY:

New Hire – Substitute School Crossing Guard

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to appoint Shannon Stedman as a Substitute School Crossing Guard, effective December 5, 2018, \$21.91/per shift, subject to the completion of the pre-employment paperwork.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to authorize Shannon Stedman to complete two training shifts (morning and afternoon) with Crossing Guards at various road crossings.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

COMMUNICATIONS – OTHER TOWN OFFICIALS:

DEPARTMENT OF ENGINEERING & WATER RESOURCES – ROBERT H.

WESTFALL:

NYSDOT Grand Island Boulevard Accessibility Project – Inter Municipal Agreement with Erie County – PIN 5762.27

A portion of the project involves construction of new or replacement of existing sidewalk located in the Erie County right-of-way. An Inter Municipal Agreement (IMA) is required for the Town to do that portion of the project.

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to authorize the Supervisor to sign the IMA with Erie County subject to the approval of the Town Attorney.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

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TOWN ACCOUNTANT – PAMELA BARTON:

2018 Budget Transfers

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to amend the following budgets in preparation for the year ended December 31, 2018:

General:

| DEPT | ACCOUNT NAME | ACCOUNT NUMBER | TRF NEEDED | FROM A/C | \$ | FROM DIFFERENT DEPT | EXPLANATION |
|--------------------|---------------------|---------------------|--------------|---------------|--------------|---------------------|-------------------|
| SUPERVISOR | OFFICE SUPPLIES | 001-1220-0401 | 3,000.00 | 001-1990-0475 | 3,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| | TELEPHONE | 001-1220-0406 | 900.00 | 001-1990-0476 | 900.00 | CONTINGENCY | EXCEEDED BUDGET |
| TOWN CLERK | DEPT SUPPLIES | 001-1410-0443 | 4,000.00 | 001-1355-0409 | 4,000.00 | CONTINGENCY | EZ PASS INCREASED |
| TRAFFIC CONTROL | REP & MAINT EQUIP | 001-3310-0421 | 4,000.00 | 001-1990-0475 | 4,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| | DEPT SUPPLIES | 001-3310-0443 | 3,000.00 | 001-1990-0475 | 3,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| DEBT MANAGEMENT | FEES | 001-1989-0419 | 1,000.00 | 001-1990-0475 | 1,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| CROSSING GUARDS | UNIFORMS | 001-3122-0444 | 500.00 | 001-1990-047 | 500.00 | CONTINGENCY | EXCEEDED BUDGET |
| RECREATION - ADMIN | PERS SVCS - OT | 001-7020-0102 | 4,000.00 | 001-1990-0475 | 4,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| | YOUTH | PERS SVCS - REG PAY | 10,000.00 | 001-1990-0475 | 10,000.00 | CONTINGENCY | EXCEEDED BUDGET |
| PLANNING | PERS SVCS - REG PAY | 001-8020-0100 | 1,100.00 | 001-1990-0476 | 1,100.00 | CONTINGENCY | EXCEEDED BUDGET |
| | | | \$ 31,500.00 | | \$ 31,500.00 | | |

Highway:

| DEPT | ACCOUNT NAME | ACCOUNT NUMBER | TRF NEEDED | FROM A/C | \$ | FROM DIFFERENT DEPT | EXPLANATION |
|--------------|----------------------|----------------|--------------|---------------|--------------|----------------------|----------------------------|
| MACHINERY | REPAIR & MAINT EQUIP | 002-5130-0421 | 16,000.00 | 002-5130-0200 | 16,000.00 | | TRF WITHIN DEPARTMENT |
| SNOW REMOVAL | MAINT. SUPPLIES | 002-5142-0442 | 30,000.00 | 002-9060-0800 | 30,000.00 | EMP BENEFITS-MEDICAL | ANTICIPATED SALT PURCHASES |
| | | TOTALS | \$ 46,000.00 | | \$ 46,000.00 | | |

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

Budget Amendment – General Fund – Parks & Playgrounds

There was Town Board authorization of National Grid to run electric service into Veteran's Park. This voucher has already been through the regular audit process in October 2018. The use of \$28,600 of Trust & Agency Parkland Development funds are to be authorized.

A motion was made by Councilman Marston, seconded by Councilwoman Baney to authorize the transfer and use of Trust & Agency Parkland Development Funds, in the amount of \$28,600.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

A motion was made by Councilwoman Kinney, seconded by Councilman Madigan
Approve the following budget amendment for 2018:

Increase Revenue:

General Fund:

Misc. Revenue 001.0001.2770 \$ 28,600

Increase Appropriations:

General Fund:

Parks & Playgrounds-Equip 001.7110.0200 \$ 28,600

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

Budget Amendment – General Fund – Police

The Grand Island Central School District reimburses the Town of Grand Island for the costs associated with the School Resource Officers, the actual expenses were not part of the 2018 Town Budget. Therefore, a Budget Amendment is necessary to increase the Police budget for 2018, with the offset being the revenue line the reimbursement is booked to.

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A motion was made by Councilwoman Baney, seconded by Councilman Madigan to approval the following budget amendment for 2018:

Increase Revenue a/c

| | | | |
|------------------------|---------------|---------------------------------|-----------|
| | 001.0001.2770 | Misc. Revenue | \$ 25,000 |
| Increase Appropriation | 001.3120.0100 | Police – Regular Pay | \$ 25,000 |
| APPROVED | Ayes 4 | Kinney, Madigan, Baney, Marston | |
| | Noes 0 | | |

Budget Amendment – General Fund – Franchise Fees

The 2017 Budget for Franchise Fees was raised to \$225,000. To date we have received over \$300,000 in Franchise Fee Revenue.

Town Accountant Pam Barton requests a transfer \$85,000 of the excess Franchise Fee funds received in 2018 from the General Fund to the IT Capital Reserve Fund.

A motion was made by Councilwoman Kinney, seconded by Councilman Madigan to authorize the transfer of Franchise Fee Revenue funds to the IT Capital Reserve Fund in the amount of \$85,000.

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| APPROVED | Ayes 4 | Kinney, Madigan, Baney, Marston |
| | Noes 0 | |

A motion was made by Councilwoman Kinney, seconded by Councilwoman Baney to approve the following budget amendment for 2018:

Increase Revenue:

General Fund:

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| Franchise Fee Revenue | 001.0001.1170 | \$ 85,000 |
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Increase Appropriations:

General Fund:

| | | |
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| Transfer to Other Funds-Capital Reserve | 001.9901.0903 | \$ 85,000 |
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| APPROVED | Ayes 4 | Kinney, Madigan, Baney, Marston |
| | Noes 0 | |

Senior Billing Account Clerk – Accounting/Water Billing Department

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to authorize the Supervisor to submit a PO-17 for the creation of a Senior Billing Account Clerk position in the Accounting/Water Billing Department.

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| APPROVED | Ayes 4 | Kinney, Madigan, Baney, Marston |
| | Noes 0 | |

TOWN ASSESSOR – JUDY M. TAFELSKI:

Appointment – Board of Assessment Review

A motion was made by Councilwoman Kinney, seconded by Councilman Marston to reappoint Brad Bowman to the Board of Assessment Review Board for a term commencing October 1, 2018 and expiring September 30, 2023.

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| APPROVED | Ayes 4 | Kinney, Madigan, Baney, Marston |
| | Noes 0 | |

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CODE ENFORCEMENT OFFICE:

BAS Software Training for Engineering Department

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to approve the training for the Engineering and Code Enforcement Departments by BAS for the IPS System software in an amount of \$1,900 from the Technology Fund.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

REPORT OF THE AUDIT COMMITTEE:

A motion was made by Councilman Madigan, seconded by Councilwoman Baney to pay

Vouchers #126077 - #126180
General \$ 65,934.85
Highway \$ 705.32
Sewer \$ 53,162.41
Water \$ 8,084.01
Capital \$279,130.81
Total \$407,017.40

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

UNFINISHED BUSINESS:

Heron Pointe, Phase 2 – Whitehaven Road – Revised Site Plan

A. Correspondence – Traffic Safety Advisory Board

Remains Tabled.

PUBLIC COMMENTS:

This is an opportunity for residents to comment on any matter regarding Town government on any subject.

Speakers: Jennifer Pusatier

SUSPEND THE RULES:

A motion was made by Councilman Marston, seconded by Councilwoman Kinney to Suspend the Rules to consider a contract for the Reassessment Project Proposal for 2020.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

2020 Reassessment Project Proposal

A motion was made by Councilwoman Baney, seconded by Councilwoman Kinney to authorize the Supervisor to sign a contract with Emminger, Newton, Pigeon & Magyar for the 2020 Reassessment Project Proposal in the amount of \$122,500, subject to the approval of the Town Attorney.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
Noes 0

FROM THE BOARD:

- Winter “Footprint” Festival – January 26, 2019
- Light up the Boulevard Review
- Supervisor/Deputy Supervisor Duties

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ADJOURNMENT:

A motion was made by Councilman Madigan, seconded by Councilwoman Baney to adjourn the meeting at 8:55p.m.

APPROVED Ayes 4 Kinney, Madigan, Baney, Marston
 Noes 0

A moment of silence was observed in memory of the following:

| | |
|----------------------|----------------|
| Theodora Linenfelser | Norman Kessner |
| Thomas Vickers | Roy Ehlenfield |
| Jean Niland | |

Respectfully submitted,

Patricia A. Frentzel
Town Clerk

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